



**SYLLABUS- CLASS- 12 (Commerce)**

## **Business Studies**

### **Part A : Principles and Functions of Management**

**Chapter 1 - Nature and Significance of Management**

**Chapter 2 - Principles of Management**

**Chapter 3 - Business Environment**

**Chapter 4 - Planning**

**Chapter 5 - Organising**

**Chapter 6 – Staffing**

**Chapter 7 - Directing**

**Chapter 8 - Controlling**

### **Part B : Business Finance and Marketing**

**Chapter 9 - Financial Management**

**Chapter 10 - Financial Markets**

**Chapter 11 - Marketing Management**

**Chapter 12 - Consumer Protection**

### **Part C : Project Work**